## Tool: Stakeholder Value Assessment

| Stakeholder | Outcome | Value | Success Criteria |  |  |
|-------------|---------|-------|------------------|--|--|
|             |         |       |                  |  |  |
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## Tool: Stakeholder Engagement Matrix

| Stakeholder | How will they be<br>affected or<br>involved | What are the<br>benefits to them | What concerns<br>do they have | What does the<br>project need<br>from them | Engagement<br>assessment | Engagement<br>actions | Communication<br>needs |
|-------------|---|----------------------------------|-------------------------------|--|--------------------------|-----------------------|------------------------|
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |
|             |   |                                  |                               |  |                          |                       |                        |



## Tool: Predictive/Adaptive Approach Criteria





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## Tool: Project Kick-Off Readiness Checklist

- Purpose
- Objectives
- Scope
- Success criteria defined
- □ Approvers identified
- □ Sponsor identified
- □ Funding approved
- Project Manager
- Core Team
- Approach
- Cadence
- Project approved
- □ Change readiness

